

## ROLE: Captain

The Captain has the overall responsibility for the ship throughout the stage and is also responsible for the crew when the ship is on the move (sailing, motoring etc.)

### Responsibilities

The Captain is responsible to bring the ship, crew and cargo towards the stage's final destination according to an established and continuously updated stage plan.

As Captain you have the following responsibilities:

- Prepare the stage plan defining daily travel, where to dock, planned activities etc.
- Not leaving the harbour unless suitable crew is on board ready to do their duties
- Coordinate with the Chef regarding food supplies, meals etc.
- Plan and execute logistic tasks related to bunkering food, fuel and other supplies in close dialog with Stage Responsible and Chef
- Keep overview of nearby harbors, emergency harbours and alike
- Coordinate with Stage Responsible where and when crew changes will be done
- Contact with local authorities and handle administrative tasks relevant (Locks, harbouring, towing etc)
- Coordinate daily activities with Stage Responsible and Chef, including chosen route, ETA etc.
- Perform Masteting when needed (minimum before leaving the harbor and after arrival at destination)
- Secure that the ship has all required safety features, equipment and technologies
- Secure that reliable weather forecast are accessible
- Plan and execute the ship handover to the next Captain for the next stage of the voyage

### Requirements and skills to fulfill the role

The following requirements defines the role:

- Leadership and people skills
- Be able to make decisions on actions to take, relevant to the matter at hand
- Keep calm when chaos emerge
- Holding required certificates to be captain for the ship in the area of the stage
- Knowledge and willingness to use established orders and procedures when addressing the crew

## Expected deliverables

- Daily Masteting when needed and in close collaboration with the Chef and stage Responsible, with clear information to the crew about actions to take/activities to come, when and where - and when the next Masteting will be
- Formal handover of the ship from previous Stage Responsible and formal handover to the next Stage Responsible, including detailed walk through of the ship, supplies, known issues etc.
- Report any damages or wear and tear of the ship to be handled by shipbuilders or other qualified personnel

## Organizational setup

See illustration below.

On board the ship the Captain closely collaborates with the Stage Responsible and the Chef as a part of the daily routines.

## Organization when on the voyage

